

EE 491 WEEKLY REPORT 5

Date:2/21/2016

Group number: DEC1607

Project title: Remote Monitoring of Industrial Parts Washers to Evaluate Performance at Customer Locations

Client &/Advisor: PMW & Dr. M.Mina

Team Members/Role: Katie Woltkamp: Team leader

Bryan Adams, Neh Batwara: Web Master

Mitch Conrad: Team Communication Leader

Nick Coduto: Key Concept Holder

(All the above information should be there in each weekly report)

✓ Weekly Summary (Short summary about what you did this week)

Due to scheduling issues with our previous advisor, we had a conversation with Dr. Mani Mina who has agreed to be our new advisor.

✓ Past week accomplishments (please describe as what was done, by whom, when)

- ❖ A: The team as a whole talked to the instructor and he agreed to be our new advisor.
- ❖ B: Katie has emailed our clients and we are still waiting to hear back to set up a time and day to meet.
- ❖ We have also discussed with Dr. Mina on setting up regular meeting times with him and discuss a plan on how to get the project started.

✓ Pending issues (if applicable)

- ❖ A: We are still waiting to hear back from our clients.

Individual contributions

<u>NAME</u>	<u>Individual Contributions</u>	<u>Hours this week</u>	<u>HOURS cumulative</u>
A	Neh Batwara	1	1
B	Nick Coduto	1	1
C	Katie Woltkamp	1	1
D	Mitch Conrad	1	1
E	Bryan Adams	1	1

✓ Plan for coming week (please describe as what, who, when)

- ❖ A: Meet with our client(within the next 2 weeks, pending any conflicts)
- ❖ B: Discuss with our new advisor and set up a structured plan on how to get started with the project and what we information we need to go about it.
- ❖ C: Once we have gotten in contact with our clients; finish the NDA forms needed

✓ Summary of weekly advisor meeting (if applicable/optional)

We got a Dr. Mani Mina to our new advisor and he discussed with us to set up regular meeting with him to get started with the project.